



# BYLAWS OF GRIESBACH COMMUNITY LEAGUE

March 14, 2017

## **BYLAW ONE**

## **INTERPRETATION**

### ARTICLE ONE

The following definitions shall apply to all parts of these By-laws:

- a) "The League" shall mean the Griesbach Community League.
- b) "The Societies Act" shall mean The Societies Act being Chapter S-14 of the Revised Statutes of Alberta 2000 and amendments thereto.
- c) "By-laws" mean these By-laws of Griesbach Community League.
- d) When the masculine gender is used in these bylaws the same shall be construed as including the feminine gender where the context or the party referred to so requires.
- e) The "Board of Directors" or "Executive Board" of the League shall consist of Officers and Directors as specified in these bylaws.
- f)
  - (i) A "special resolution" shall mean a resolution passed by a majority of not less than 75% of members, in good standing, present in person at an Annual or General Meeting or at a Special Meeting called for that express purpose, upon the giving of twenty-one (21) days notice.
  - (ii) A resolution or motion proposed and passed as a special resolution at a General Meeting of which less than twenty-one (21) days notice has been given if all those members in attendance agree.

## **BYLAW TWO**

## **NAME OF ORGANIZATION AND AREA**

### ARTICLE ONE

### NAME

The name of this organization shall be The Griesbach Community League. The League is incorporated under The Societies Act.

### ARTICLE TWO

### AREA

The Community League shall encompass that portion of the City of Edmonton with boundaries described as follows: from the intersection point of 97 Street NW and 137 Avenue NW north along 97 Street NW to 153 Avenue NW, west along 153 Avenue NW to Castle Downs Road NW, south along Castle Downs Road NW to 137 Avenue NW, east along 137 Avenue NW to 97 Street NW. All descriptions are assumed to follow the centre line of the indicated roadways, with the median and directional lanes being considered as one roadway. These boundaries shall not prohibit areas included in these boundaries separating from



the community league in the future, provided Edmonton Federation of Community Leagues recommended procedures for doing so are followed.

### **BYLAW THREE**

### **MEMBERSHIP**

#### ARTICLE ONE

Anyone, eighteen (18) years of age and over, residing within The League's boundaries, as defined by these bylaws, may become a member of The Griesbach Community League upon payment of annual dues to the Treasurer of The League.

#### ARTICLE TWO

There are five categories of membership:

- 1. Household Members:** reside in one household and act as a family unit. Includes married couples, common-law couples and all of their children residing in the household. All adults within the household are permitted an individual vote.
- 2. Individual Member:** any adult 18 years of age or older.
- 3. 55+ Members:** any community member 55 years of age or older. This membership applies to individuals and extends to the immediate family of 55+ members residing in the same household.
- 4. Veteran/Active Service Members:** this is a special category established in honour of Griesbach's military tradition. It includes all veterans of the Canadian Forces as well as those still actively serving (including Reservists)... as defined by the Government of Canada guidelines. Veteran membership extends to the immediate family of veterans residing in the same household.
- 5. Honourary Life Member** may be granted by The Executive in special circumstances. Holder of such membership will be entitled to full membership rights except the holding of an elected position.
- 6. Associate Member** is a non-voting member (any business or institution located within the defined boundaries of the League or non-resident person who wishes to support the league and who has first purchased a membership in his or her home league). An Associate Member is not and will not qualify for election or appointment to any executive position and may not vote at any general meeting. If such person does vote, his vote shall not be counted.

#### ARTICLE THREE

Membership shall be for a period of one year, and this year shall commence on the 1<sup>st</sup> day of April and end on the 31<sup>st</sup> day of March of the following year, as per Edmonton Federation of Community League guidelines.

#### ARTICLE FOUR

- (a) Any Edmonton Federation of Community League member holding a valid membership shall be granted full membership rights for the duration of the membership year, upon relocating their residence within The League's boundaries.



- b) The League will accept any Edmonton Federation of Community Leagues member in good standing in The League's programs provided The League's members have had prior opportunity to register. Such acceptance will include the same program fees as for The League's members.
- c) If a member of the Board of Directors moves out of the community during their term of office they will maintain voting privileges until the end of their term.
- d) All members are admitted only on the condition that they submit to the bylaws and rules of the league.

#### **BYLAW FOUR**

#### **DUES**

##### ARTICLE ONE

The Board of Directors at an executive meeting shall determine the annual membership fee.

#### **BYLAW FIVE**

#### **FISCAL YEAR**

##### ARTICLE ONE

The Fiscal Year of The League shall be from January 1<sup>st</sup> to December 31<sup>st</sup>.

#### **BYLAW SIX**

#### **MEETINGS**

##### ARTICLE ONE

##### EXECUTIVE MEETINGS

- a) The Executive meeting of The League shall, if possible, be held at least once a month except during July and August.
- b) Special Meetings of The Executive shall be held at the call of the President, or representative, and all members of The Executive shall be notified.
- c) Any Member of The League may attend Executive Meetings but shall not vote at such meetings.

##### ARTICLE TWO

##### GENERAL MEETINGS

- a) All meetings with the exception of the Annual Meeting, shall be termed as general and/or executive meetings.
- b) A Special Meeting may be called at any time by the President and shall be called upon receipt by the Secretary of The League, a written request signed by 10% of the membership. All members shall be notified by email, the community website and/or public notice at least 48 hours (exclusive of Sunday) before the meeting is to be held.
- c) The accidental omission to give notice of any meeting to any member shall not invalidate the proceedings of any such meeting.



- d) All General Meetings, including the Annual Meeting, shall be open to the public, but only the members of the league in good standing during the current membership year shall be entitled to vote. No person other than those persons eligible to vote shall take part in debates or address the meeting without the permission of the Chairman.
- e) Notice of General Meetings will be posted 21 days prior to the date of the meeting. Notification will be posted in any or all of the following: the Community Newsletter, the League website, community signage or public postings. Members will also be notified by email (based on the most current email address on file).

### ARTICLE THREE

#### ANNUAL MEETING

- a) This Society shall hold an Annual Meeting on or before March 31<sup>st</sup> in each year, which will be advertised by any or all of the following: email, community website, community newsletter and public postings and will be posted 21 days prior to the date of the meeting. At this meeting there shall be elected a President, Vice President, Secretary, and Treasurer and directors. The officers and directors so elected shall form a Board, and shall serve until their successors are elected and installed. Any vacancy occurring during the year shall be filled at the next meeting, provided it is so stated in the notice calling such meeting. Any member in good standing shall be eligible to any office in the Society with the exception of President, who must have served on the League's Board for a minimum full two-year term.
- b) At the Annual Meeting, the Annual Reports are to be presented and the election and appointment of officers for the following year shall take place.

### ARTICLE FOUR

Memberships will be available for sale prior to the start of the meeting. Anyone with a valid membership for the current calendar year or upcoming calendar year will be entitled to vote at the Annual Meeting.

### ARTICLE FIVE

Citizens, other than The League members, may be invited to attend the Executive, General, Annual or Special Meetings but shall not take part in voting.

### BYLAW SEVEN

#### VOTING POWER

#### ARTICLE ONE

Each member of The League, in good standing, shall have the right to vote at all meetings excluding Executive Meetings, when in attendance at the time the vote is taken, on matters pertaining to The League.

#### ARTICLE TWO

Voting shall be done by a show of hands at all meetings, except that voting may be done by secret ballot when deemed necessary by the majority of those present.



- ARTICLE THREE            Motions, at any meeting, will be decided by a simple majority, except in the case of a special resolution.
- ARTICLE FOUR            The Executive Board shall have voting powers at the Executive Meetings.
- ARTICLE FIVE            Any member who has not withdrawn from membership nor has been suspended nor expelled as herein provided shall have the right to vote at any meeting of the Society. Such votes must be made in person and not by proxy or otherwise.
- ARTICLE SIX              In event of any vote resulting in a tie, the Chairman of the meeting shall have the deciding vote.
- ARTICLE SEVEN            At any meeting, unless a poll is demanded by the Chairman or by three or more members present, declaration by the Chairman that a resolution has been carried or carried by a particular majority, or lost or not carried by a particular majority, and an entry to that effect in the minute book of the League shall be conclusive evidence of the fact, without proof of the number of portion of the votes received in favour of or against such resolution.
- ARTICLE EIGHT            If a poll be demanded it shall be taken forthwith in such manner as the meeting may direct, and the result of the poll shall be deemed to be the resolution of the meeting. The demand for a poll may be withdrawn.

**BYLAW EIGHT**

**ELECTION OF OFFICERS AND DIRECTORS**

ARTICLE ONE

**NOMINATIONS**

Nomination of officers to be elected shall be

- a) President
- b) Vice President
- c) Secretary
- d) Treasurer
- e) Immediate Past President (or Member at Large, if the Immediate Past President is unable to continue his duties).

Nomination of directors to be elected shall be

- a) Social Director;
- b) Sports Director;
- c) Program Director;
- d) Membership Director;
- e) Facilities Director;
- f) Civics and Community Development Director;
- g) Neighbourhood Watch Zone Leader; and
- h) Communications Director
- i) Other positions as determined by the board



## ARTICLE TWO

### PROCEDURE

- a) Any Member of The League shall have the right to nominate one candidate for each or any office. The nominee shall signify, in writing, or vocally, at the Annual Meeting, if willing to accept the nomination.
- b) The Past President shall have charge of a slate of nominations for the election of the officers for the ensuing year; shall present the same at the Annual Meeting; and shall, if required, introduce and give qualifications of all nominees.
- c) Nominations may be forwarded to the Vice President at least one week prior to the Annual Meeting.
- d) Nominations may be made from the floor of the Annual Meeting as well as by the nominating committee.
- e) All voting at elections when an office or position is contested, shall be by secret ballot. If a candidate does not receive a majority of votes cast at an election on the first ballot, the candidate receiving the least number of votes shall be dropped from the ballot and further vote shall be taken and so on until one candidate secures a majority of the votes.
- f) The Vice President shall prepare the ballots and select two non-voting scrutineers, approved by the members at the Annual Meeting, to handle ballots, if so required.
- g) The candidates shall have the opportunity to express their platforms, at the Annual Meeting, before voting occurs.

## ARTICLE THREE

### REQUIREMENTS FOR NOMINATION

- (a) Any member, in good standing, can be nominated for an elected position, with the exception of the position of President.
- (b) The candidate for President shall have served on the Leagues Board for a minimum full two-year term” as an Officer, Director, or Member at Large.

## ARTICLE FOUR

### ELECTION FOR OFFICE

- a) One Person may stand for two offices but a person elected to one office shall not stand for another office.
- b) An office-elect takes possession of the office at the next executive meeting held after the election.

## ARTICLE FIVE:

### TERM OF OFFICE

- a) Elections will be held at Annual General Meetings. A Director will take office immediately following that Annual General Meeting.



- b) All terms will last two (2) years.
- c) The President and Secretary will have their elections in years with odd numbers.
- d) The Vice President and Treasurer will have their elections in years with even numbers.
- e) If an executive office is not filled at the Annual General Meeting, the new Executive shall be empowered to appoint a member, in good standing, to the vacant position; the appointment to be ratified at the next General Meeting.

#### ARTICLE SIX

#### RESIGNATION OF OFFICER OR A MEMBER

An officer may resign prior to the conclusion of his term by submitting a signed letter of resignation in writing to the President. Any member wishing to withdraw from membership may do so upon a notice in writing to the Board through its Secretary.

#### ARTICLE SEVEN

#### FILLING OF A VACANT OFFICE

- a) In the event of an office becoming vacant during the year, The Executive shall be empowered to appoint a successor for the balance of the term of office; the appointment to be ratified at the next General Meeting.
- b) The office of any elected officer shall be vacated if the person ceases to be a member, or is absent from three (3) consecutive Executive meetings without just cause.
- c) If the outgoing President is unable to continue his duties as Immediate Past President, the executive should make this position open to a "Member At Large", to be elected at the Annual General Meeting. This position will have Executive voting rights.

#### **BYLAW NINE**

#### **BOARD OF DIRECTORS**

#### ARTICLE ONE

#### GOVERNANCE AND MANAGEMENT OF THE SOCIETY

The Board governs and manages the affairs of the Society. The Board may hire a paid administrator to carry out management functions under the direction and supervision of the Board.

#### ARTICLE TWO

#### POWER

The Board has the powers of the Society, except as stated in the *Societies Act*. The powers and duties of the Board include:

- a) Promoting the objects of the Society;



- b) Promoting membership in the Society;
- c) Hiring employees, for the efficient functioning of the league's business;
- d) Regulating employees' duties and setting their salaries;
- e) Maintaining and protecting the Society's assets and property;
- f) Approving an annual budget for the Society;
- g) Paying all expenses for operating and managing the Society;
- h) Paying persons for services and protecting persons from debts of the Society;
- i) Investing any extra monies;
- j) Financing the operations of the Society, and borrowing or raising monies;
- k) Making policies for managing and operating the Society;
- l) Approving all contracts for the Society;
- m) Maintaining all accounts and financial records of the Society;
- n) Appointing legal counsel as necessary;
- o) Making policies, rules and regulations for operating the Society and using its facilities and assets;
- p) Selling, disposing of, or mortgaging any or all of the property of the Society; and
- q) Without limiting the general responsibility of the Board, delegating its powers and duties to the Executive Committee or the paid administrator of the Society.

#### ARTICLE THREE

#### COMPOSITION OF THE BOARD

The Executive Board consists of the following Officers:

- a) the President;
- b) the immediate Past President;
- c) Vice-President;
- d) Secretary;
- e) Treasurer;

The Executive Board may also consist of the following Directors:

- a) Social Director;
- b) Sports Director;
- c) Program Director;
- d) Membership Director;
- e) Facilities Director;
- f) Civics and Community Development Director;
- g) Neighbourhood Watch Zone Leader; and
- h) Communications Director
- i) Other positions as determined by the board

#### ARTICLE FOUR

#### STANDING COMMITTEE CHAIRPERSONS

The elected officers shall vote to appoint any member in good standing as a chairperson of any Standing Committee of The League.





- ARTICLE FIVE All Executive Members shall be empowered to appoint assistants and form ad hoc committees as deemed necessary.
- ARTICLE SIX The elected officers shall appoint additional standing committee chairpersons and assign their duties, as deemed necessary.
- ARTICLE SEVEN The elected officers shall disband standing committees as deemed necessary once duties have been completed.
- ARTICLE EIGHT Standing Committees will have a Committee Charter which will be approved by the Board Members. The committee charter will consist of the minimum information:
- a) Purpose of Committee
  - b) Executive Sponsor
  - c) Reporting requirements to the Executive
  - d) Level of authority to represent the League
  - e) Budget (if required)
  - f) Listing of committee members
  - g) Procedures to nominate/terminate committee members
  - h) A dispute resolution process

## **BYLAW TEN**

## **DUTIES OF ELECTED OFFICERS AND DIRECTORS**

### ARTICLE ONE

#### PRESIDENT

- a) Shall preside over all meetings of The League and serve as the Chair. The President will not vote, except in the event of a tie, at which point his vote will serve to break the tie.
- b) Shall be responsible for the general administration of the affairs of The League.
- c) Shall be a member of all committees except the nominating committee.
- d) Shall automatically assume position of Past President at conclusion of term.

### ARTICLE TWO

#### VICE PRESIDENT

- a) Shall, in the absence of the President, or in the event of involvement in debate, assume and discharge all duties and responsibilities of the President until the latter is again available or replaced at the Annual Meeting.
- b) Shall fill the vacancy if the office of the President becomes vacant between elections. In the event the Vice President replaces the President, the person shall nevertheless be eligible for the full term as President.



- c) Shall be responsible for the procedure for election of officers as outlined in Bylaw Eight, Article Two.
- d) Shall act as “parliamentarian” to advise the President and Executive officers of The League’s Bylaws; to pass comment on any question which may arise, according to Robert’s Rules of Order, The League’s Bylaws or the regulations as laid down in The Societies Act, for the Chair to rule on.
- e) Shall carry out, under the direction of the Executive, periodic review of the League’s Bylaws.
- f) Shall be responsible for the distribution of the League’s Bylaws upon request.
- g) Shall assume the role of Casino Chair, or shall be responsible for appointing another member in good standing to this position for a one-year term.

#### ARTICLE THREE

##### SECRETARY

- a) Shall be the custodian of The League’s records pertaining to the office.
- b) Shall keep accurate minutes of all meetings including the exact wording of motions, identifying the mover and second, and the result of the voting on such motions.
- c) Shall have minutes of Executive or General Meeting(s) in the hands of The Executive prior to next meeting.
- d) Shall oversee the correspondence of The League.
- e) Any and all changes to minutes of prior meeting to be duly recorded in current minutes.
- f) Shall keep records of criminal record checks for all League volunteers as such positions require.
- g) Shall provide up-to-date contact lists for the Executive and Committee Chairs.

#### ARTICLE FOUR

##### TREASURER

- a) Shall receive all monies collected on behalf of The League and issue duplicate receipts.
- b) Shall pay all bills and expenses when approved by formal motion at an Executive or General Meeting (same to be accompanied by back-up documents).



- c) Shall keep accurate records.
- d) Shall deposit funds of The League in The League's Bank Account(s).
- e) Shall Present a written itemized financial report to each Executive and General Meeting.
- f) The book(s) shall be audited no later than 90 days of year end.
- g) The amount to be charged to someone issuing an NSF cheque to the league shall be decided at an executive meeting. It is the responsibility of the director(s) to collect.
- h) Shall ensure that the annual Not-for-Profit society filing with Corporate Registries is done in a timely manner.
- i) Shall ensure there is adequate insurance coverage for the Society including liability insurance for all Directors and Officers.
- j) Shall keep Bonds of indemnity for Board members with signing authority or access to monies of the League.

#### ARTICLE FIVE

#### PAST PRESIDENT (or Member At Large)

- a) Shall serve in an advisory capacity.
- b) Shall assume any responsibility assigned by the President.

#### ARTICLE SIX

#### SOCIAL DIRECTOR

- a) is responsible for all matters pertaining to social activities of the League, including dances, social nights, etc.;
- b) prepares an annual budget for social activities and submits it to the Treasurer;
- c) reviews and prepares policy and procedures with respect to social activities; and
- d) reports monthly to the Board of Directors.

#### ARTICLE SEVEN

#### SPORTS DIRECTOR

- a) is responsible for all matters pertaining to sports, including the registration and organization of baseball, soccer, etc.;
- b) recruits representatives or acts as the representative to the sports governing bodies;
- c) prepares an annual budget for the sports programs and submits it to the Treasurer;
- d) reviews and prepares policy and procedures with respect to sports programs; and
- e) reports monthly to the Board of Directors.



ARTICLE EIGHT            PROGRAM DIRECTOR

- a) is responsible for all programs, including talent competitions, educational events, Playschool, etc.;
- b) prepares an annual budget for programs and submits it to the Treasurer;
- c) reviews and prepares policy and procedures with respect to programs; and
- d) reports monthly to the Board of Directors.

ARTICLE NINE            MEMBERSHIP DIRECTOR

- a) is responsible for the organization, timing and completion of the annual Membership campaign;
- b) keeps a record of and maintains the membership lists and other records pertaining to membership;
- c) ensures compliance with the EFCL Code of Ethics with respect to selling memberships;
- d) prepares an annual budget for membership and submits it to the Treasurer;
- e) reviews and prepares policy and procedures with respect to membership; and
- f) reports monthly to the Board of Directors.

ARTICLE TEN            STRUCTURES AND FACILITIES DIRECTOR

- a) is responsible for the supervision of hall rentals, ensuring league access takes priority;
- b) is responsible for the development and maintenance of the community centre, rinks, parking lot, and other league facilities;
- c) prepares an annual budget for the facilities and submits it to the Treasurer;
- d) reviews and prepares policy and procedures with respect to the facilities; and
- e) reports monthly to the Board of Directors.
- f) Is responsible to ensure all Maintenance Agreements are properly adhered to including the implementation of such and the inspections and maintenance as required. This must be properly recorded in a separate log that is maintained by the Secretary.

ARTICLE ELEVEN            CIVICS AND COMMUNITY DEVELOPMENT DIRECTOR

- a) liaises with City departments such as Planning and Development; Transportation, and City Council, etc.;
- b) liases with Canada Lands (the developer of the community)
- c) provides liaison to the Board with any Ad Hoc Committees relating to specific planning, development, transportation or other civic issues;
- d) prepares a project budget for committee and submits it to the Treasurer; and
- e) reports monthly to the Board of Directors.



**ARTICLE TWELVE      NEIGHBOURHOOD WATCH DIRECTOR**

- a) liaises with the Edmonton Police Service and other safety and crime prevention organizations;
- b) is responsible for all matters pertaining to Neighbourhood Watch or safety and security concerns;
- c) performs duties as required by the Edmonton Neighbourhood Watch Program Society; and
- d) reports monthly to the Board of Directors.

**ARTICLE THIRTEEN      COMMUNICATIONS DIRECTOR**

- a) Is responsible for communicating league initiatives to membership via a variety of publication tools, including but not limited to: e-newsletters, mailed newsletters, signage and social media – as determined by the communication director;
- b) writes and posts content, or chooses and oversees a Communications Committee with the required skillsets;
- c) coordinates the scheduling and delivery of the newsletter;
- d) is responsible for updating and maintaining the League website or choosing and overseeing a website committee with the required skillset;
- e) promotes league events;
- f) prepares an annual communication budget and submits it to the Treasurer;
- g) supports board members and committees in their external communication requirements; and
- h) reports monthly to the Board of Directors.

**BYLAW ELEVEN      SEAL**

ARTICLE ONE      The Treasurer of The League shall maintain the custody of the seal of The Griesbach Community League and whenever used shall be authenticated by the signatures of any two of the four required signees.

**BYLAW TWELVE      BOOKS AND RECORDS**

ARTICLE ONE      The books and records of The League may be inspected by any member at the Annual Meeting, or at any time upon giving written notice and arranging a time satisfactory to the Officer or Officers having charge of the same.

**BYLAW THIRTEEN      FINANCIAL**

ARTICLE ONE      The Griesbach Community League shall have multiple bank accounts as deemed necessary at the same bank.

ARTICLE TWO      The League may borrow money on the strength of its assets, and may repay such loans from its surplus, but such borrowing shall be sanctioned by the passing of a special resolution.



- ARTICLE THREE Any two of the four: President, Vice President, Treasurer or Secretary shall be authorized to sign cheques, notes, debentures and all other papers and documents which pertain to the affairs of The League (See Article Nine
- ARTICLE FOUR The Executive of The League shall be empowered to spend not more than \$10,000.00 of The League's funds on any single item without the expressed approval of the membership.
- ARTICLE FIVE No officer, standing committee, or member of The League, shall expend in excess of \$200.00 of The League's fund or incur any indebtedness in excess of \$200.00 on behalf of The League without express authority for doing so given by the Executive or the general membership (See Article Nine.
- ARTICLE SIX As of the 31<sup>st</sup> day of December The League's Book(s) shall be closed and shall contain general particulars of the assets, liabilities, revenue and expenditures of The League. The same book(s) must be audited and signed under either of the two (2) following conditions.
- a) Certified Auditor
  - b) Two (2) financially literate non-Executive members of The Griesbach Community League as approved by the Executive.
- ARTICLE SEVEN Unless authorized at any meeting and after notice for same shall have been given, no officer or director of The League shall receive any remuneration for his services.
- ARTICLE EIGHT Each Director will submit a budget to be approved by the executive at the beginning of each fiscal year. The budget will be considered expressed authority (See Article 5).
- ARTICLE NINE Under "emergency conditions" the President may hire suitable trades people without calling a Special Executive meeting or Special Meeting.

**BYLAW FOURTEEN**      **QUORUM**

ARTICLE ONE      **EXECUTIVE MEETINGS**

At any Executive Meeting of The League, five (5) Executive Members shall constitute a quorum.

ARTICLE TWO      **ANNUAL, GENERAL OR SPECIAL MEETING**

At any Annual, General or Special Meeting of The League, ten (10) members shall constitute a quorum.



## **BYLAW FIFTEEN**

## **DISCIPLINARY PROCEDURE**

### ARTICLE ONE

There shall be a Discipline Committee comprised of the elected Executive.

### ARTICLE TWO

The jurisdiction of the Discipline Committee shall be:

- a) To receive charges in writing pursuant to these bylaws.
- b) Hold hearings.
- c) Hear witnesses and receive evidence.
- d) To render its decision and reason for a decision in writing as required.
- e) To impose suspension or expulsion as deemed necessary.

### ARTICLE THREE

Any member of The Griesbach Community League may be suspended or expelled who:

- a) Willfully violates any Bylaws of The League.
- b) Without proper authority uses the name of The League.
- c) Misappropriates monies belonging to The League.
- d) Engages in conduct prejudicial to the best interest of The League.

### ARTICLE FOUR

#### **MEMBERS**

The Elected Executive shall be empowered to expel any members from membership under Article Three provided such member is given the opportunity to have a proper hearing.

### ARTICLE FIVE

#### **ELECTED EXECUTIVE**

By a special resolution, any director or officer may be removed from office before expiration of term for conduct injurious to The League or its purposes, provided such member is given the opportunity to have a proper hearing.

### ARTICLE SIX

A member shall have a further right of appeal with respect to any suspension or expulsions from The Griesbach Community League provided, however, that the appeal shall be taken in writing with reasons, to the Edmonton Federation of Community Leagues, within sixty (60) days of the date of the decision by The Executive of The Griesbach Community League.



#### **BYLAW SIXTEEN**

#### **FEDERATION OF COMMUNITY LEAGUES**

The League shall maintain its membership in the Edmonton Federation of Community Leagues.

#### **BYLAW SEVENTEEN**

#### **DISSOLUTION**

Upon dissolution of the League, all real property, fixtures, and liquid assets remaining after the payment of any debts, will become the property of the Edmonton Federation of Community Leagues, in trust. The Edmonton Federation of Community Leagues will hold the cash assets in trust until they are able to reactivate or merge the League. The real property will pass to the City of Edmonton, pursuant to the Tri-partite License Agreement.

#### **BYLAW EIGHTEEN**

#### **AMENDMENTS TO THE BYLAWS**

- a) These Bylaws may be rescinded, altered or added to by a Special Resolution at a General, Special General, or Annual General Meeting with 21 days notice.
- b) Any proposed changes should be passed at a Board of Directors meeting before passing to a General, Special General, or Annual Meeting. The Board can then indicate support or disagreement for the proposed amendment.
- c) Notice of such proposed changes will be given in writing with Notice of a General, Special General, or Annual General Meeting.

#### **BYLAW NINETEEN**

#### **PARLIAMENTARY AUTHORITY**

The rules contained in "Robert's Rules of Order", in its most current edition, will govern the proceedings at all meetings where they are applicable provided that they are not inconsistent with these Bylaws or the requirements of the Societies Act.

#### **BYLAW TWENTY**

#### **ADMINISTRATION**

- a) The use, care, and safekeeping of the seal of the League will be the responsibility of the Treasurer and it will be issued only when authorized by a special resolution of the Board of Directors, and it will be affixed to documents and instruments when required by law or convention.
- b) The Board of Directors has the right to hire such persons as may be deemed necessary for the efficient functioning of the League's business at a Board of Director's Meeting.